



**SCOTTSDALE HISTORIC PRESERVATION COMMISSION
ONE CIVIC CENTER
7447 E. INDIAN SCHOOL ROAD, STE. 105
SCOTTSDALE, ARIZONA**

THURSDAY, FEBRUARY 7, 2019

***DRAFT SUMMARIZED MEETING MINUTES ***

PRESENT:

Blair Schweiger, Chair
Regina Buzzello, Vice Chair
Ben Brosseau, Commissioner
Linda Davis, Commissioner
Peter Hosmer, Commissioner
Christie Lee Kinchen, Commissioner

ABSENT: Melissa Fedock, Commissioner

STAFF:

Steve Venker
Doris McClay
Jesus Murillo
Steve Perone

CALL TO ORDER

Vice Chair Schweiger called the meeting of the Scottsdale Historic Preservation Commission to order at 6:06 P.M.

ROLL CALL

A formal roll call was conducted confirming members present as stated above.

ADMINISTRATIVE REPORT

1. Identify supplemental information, if any, related to the January 3, 2019 Historic Preservation Commission agenda items, and other correspondence.

* Note: These are summary action minutes only. A complete copy of the meeting audio is available on the Historic Preservation Commission website at:
<http://www.scottsdaleaz.gov/boards/HistPres>

APPROVAL OF MINUTES

2. Approval of the January 3, 2019 Historic Preservation Commission Meeting Minutes

COMMISSIONER HOSMER MOVED TO APPROVE THE JANUARY 3, 2019 MINUTES WITH CORRECTIONS. THE MOTION WAS 2ND BY VICE CHAIR BUZZELLO. THE MOTION CARRIED UNANIMOUSLY IN FAVOR BY CHAIR SCHWEIGER, VICE CHAIR BUZZELLO, COMMISSIONERS BROSEAU, DAVIS, HOSMER, AND KINCHEN WITH AN AYE VOTE OF SIX (6) TO ZERO (0).

Approval of the February 2, 2019, 2019 Historic Preservation Commission Annual Retreat Meeting Minutes

COMMISSIONER DAVIS MOVED TO APPROVE THE FEBRUARY 2, 2019 MINUTES WITH CORRECTIONS. THE MOTION WAS 2ND BY COMMISSIONER HOSMER. THE MOTION CARRIED UNANIMOUSLY IN FAVOR BY CHAIR SCHWEIGER, VICE CHAIR BUZZELLO, COMMISSIONERS BROSEAU, DAVIS, HOSMER, AND KINCHEN WITH AN AYE VOTE OF SIX (6) TO ZERO (0).

REGULAR AGENDA

3. 34-HP-2018 Stark Residence Addition and Remodel
Request approval of a Certificate of Appropriateness for exterior modifications to renovate a California Ranch Style house, including enlarging the front porch, relocating the front door, modifying the size and location of windows on the primary facade, adding French doors on the primary facade, converting the carport to a garage, and an addition at the rear of the house, located in the Village Grove 1-6 Historic 6626 East Hubbell Street. Staff contact person is Doris McClay, 480-312-4214. Applicant contact person is Todd Stark, 602-496-4107.

COMMISSIONER HOSMER MOVED TO CONTINUE 34-HP-2018 TO MARCH 7, 2019, THE MOTION WAS 2ND BY COMMISSIONER DAVIS. THE MOTION CARRIED IN FAVOR BY VICE CHAIR BUZZELLO, COMMISSIONERS BROSEAU, DAVIS, HOSMER, AND KINCHEN, WITH AN AYE VOTE OF FIVE (5) TO ONE (1) WITH CHAIR SCHWEIGER DISSENTING.

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4. 61-HP-2018 Merican Residence Window Replacement
Request approval of a Certificate of Appropriateness-Historic Resources and approval for Historic Residential Exterior Rehabilitation (HRER) Program funding for the replacement of existing steel frame windows with new vinyl windows at a residence in the Village Grove 1-6 Historic District 6809 East Coronado Road. Staff contact person is Jesus Murillo, 480-312-7849. **Applicant contact person is Charles Paul Merican, 602-509-7131.**

VICE CHAIR BUZZELLO MOVED TO CONTINUE 34-HP-2018 TO MARCH 7, 2019, THE MOTION WAS 2ND BY COMMISSIONER DAVIS. THE MOTION CARRIED UNANIMOUSLY IN FAVOR BY CHAIR SCHWEIGER, VICE CHAIR BUZZELLO, COMMISSIONERS BROSSAU, DAVIS, HOSMER, AND KINCHEN WITH AN AYE VOTE OF SIX (6) TO ZERO (0).

5. Bylaws of the Historic Preservation Commission
Historic Preservation Commission will review and possibly adopt proposed amendments to the Bylaws.

COMMISSIONERS PROVIDED COMMENTS REGARDING CHAIR PRO TEM, APPLICANT ATTENDANCE, AND ROBERT'S RULES OF ORDER.

- 5a. Approval of the Historic Preservation Commission 2018 Annual Report
The Commission will review and possibly the Historic Preservation Commission 2018 Annual Report

VICE CHAIR BUZZELLO MOVED TO APPROVE THE 2018 ANNUAL REPORT, THE MOTION WAS 2ND BY BOARD MEMBER HOSMER. THE MOTION CARRIED UNANIMOUSLY IN FAVOR BY CHAIR SCHWEIGER, VICE CHAIR BUZZELLO, COMMISSIONERS BROSSAU, DAVIS, HOSMER, AND KINCHEN WITH AN AYE VOTE OF SIX (6) TO ZERO (0).

NON-ACTION AGENDA

6. Delivery of Historic Preservation Commission Packets
The Commission will review and comment regarding the delivery of the Historic Preservation Commission packets.

THE COMMISSION DISCUSSED DELIVERY OF ELECTRONIC PACKETS.

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7. Historic Preservation Commission Communication Plan
The Commission will review and give direction regarding the Historic Preservation Commission Communication Plan.

THE COMMISSION DISCUSSED METHODS OF COMMUNICATION.

8. 2019 Historic Preservation Conference
The Commission will review and give direction regarding the 2019 Arizona Historic Preservation Conference.

CHAIR SCHWEIGER AND COMMISSIONER DAVIS WILL BE IN ATTENDANCE.

Commissioner comments and announcements*

- NONE

Future Agenda items*

- Parada del Sol
- Annual Work Program
- Bylaws
- Communication Plan
- Continued Cases
- Items Regarding Retreat

***Not for discussion**

ADJOURNMENT

With no further business to discuss, the regular meeting of the Historic Preservation Commission adjourned at 7:10 P.M.

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